

**PACIFIC SOUTHWEST DISTRICT
LUTHERAN SCHOOLS OF THE MISSOURI SYNOD
FALL 2016**

Dear Principal/Test Coordinator:

The Pacific Southwest District/Lutheran Schools of the Missouri Synod will use the ***Iowa Assessments™ (IA™)***, **Form E**, and the ***Cognitive Abilities Test™ (CogAT®)***, **Form 7**, as their testing instruments for fall 2016.

Test Dates: **October 24, 2016 – November 4, 2016**
Mailing Date: **November 9, 2016**

Required Testing:

Grade 2	IA, Level 7, Form E, Complete Battery
Grade 3	IA, Level 9, Form E, Complete Battery CogAT Level 9, Form 7
Grade 4	IA, Level 10, Form E, Complete Battery
Grade 5	IA, Level 11, Form E, Complete Battery CogAT Level 11, Form 7
Grade 6	IA, Level 12, Form E, Complete Battery
Grade 7	IA, Level 13, Form E, Complete Battery CogAT Level 13, Form 7
Grade 8	IA, Level 14, Form E, Complete Battery
Grade 9	IA, Level 15, Form E, Complete Battery

In order to preserve natural resources, the material order form, email verification form and letter are being e-mailed to your school. Please indicate the expected student enrollment and the number of teachers per grade for the fall 2016 testing. Return your order form via e-mail to Barbara.Mills@hnhco.com or you may fax the form to 630-467-7150 Attn: Barbara Mills. All orders must be returned on or before **September 23, 2016**.

In the column labeled "Quantity", please indicate the number of packages of answer documents and/or test booklets you will need for fall 2016. If you do not complete this column, no materials will be sent.

All answer documents for Form E are combined answer documents. If you test a grade using only the *Iowa*, leave the *CogAT* section of the combined answer document blank.

Iowa practice tests can be ordered and a separate invoice will be sent to the schools. CogAT practice tests, directions and interpretative guides can be obtained, at no charge, using DataManager. The use of DataManager will allow access to these digital resources. You may log into DataManager with your user name and password that you used in fall 2015 to obtain your web based reporting.

Schools interested in ordering an additional paper copy of the directions or the *Iowa* practice tests can order these items using the material order form. A separate invoice will be sent to the schools.

When you receive your shipment of materials please check the contents of the package(s) against the packing slip. If you notice any discrepancies, please contact Barbara Mills at Barbara.Mills@hnhco.com

For budgeting purposes for fall 2016:

Grades	Standard Scoring as per contract
Grade 1 and Grade 2 (Iowa)	\$16.96 Per Student
Grades 3, 5, and 7 (Iowa/CogAT) Combined Testing	\$13.75 Per Student
Grades 4, 6, 8, 9, 10, 11, 12 (Iowa)	\$11.50 Per Student

Information on scoring services will be sent at a later date.

We look forward to working with the schools in the Pacific Southwest District. If you have questions or concerns, please do not hesitate to contact us.

Barbara Mills
Senior Project Coordinator
Contract Operations
Barbara.Mills@hnhco.com
Phone: 630.467.7068

Valerie Kosinski
Manager, Contract Operations
Valerie.Kosinski@hnhco.com

Alex Duran
Account Executive
Cell: 520.247.6652